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GOVERNOR

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SECRETARY

January 29, 2016

Statewide Medicaid Managed Care (SMMC) Policy Transmittal

Policy Transmittal: 16-03

Applicable to:

- Comprehensive Long-term Care (LTC) Plan
- Managed Medical Assistance Health Maintenance Organization
- Managed Medical Assistance Provider Service Network
- Managed Medical Assistance Specialty Plan
- Children's Medical Services (CMS) Plan

Re: Ad hoc Report for Expanded Benefits

Managed care plans may offer expanded benefits as approved by the Agency. (Attachment II, Section V.B.1.a.) Managed care plans' expanded benefits may be changed on a contract year basis and only as approved in writing by the Agency. (Attachment II, Section V.B.3.c.) The purpose of this policy transmittal is to inform managed care plans of an ad hoc reporting requirement for the submission of expanded benefit details for inclusion in the April 2016 contract amendment.

Managed care plans may be required to provide to the Agency or its agents information or data relative to this contract. In such instances, and at the direction of the Agency, managed care plans must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. Managed care plans must have at least thirty (30) days to fulfill such ad hoc requests, unless the Agency directs managed care plans to provide data or information in less than thirty (30) days. Managed care plan must verify that data and information it submits to the Agency is accurate. (Attachment II, Section II.D.2.)

A separate e-mail will follow from your Agency Contract Manager, containing a plan-specific Excel spreadsheet on which to submit your expanded benefit information. Managed care plans must submit the completed spreadsheet, for both current and proposed (if applicable) expanded benefits, retaining the original file name provided, to the ad hoc report folder on the Statewide Medicaid Managed Care FTP site. The completed template must be submitted by February 26, 2016.

If you have any questions, please contact your Agency contract manager at (850) 412-4004.

Sincerely,

BETH RIEGER
Assistant Deputy Secretary for
Medicaid Policy and Quality

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