

**Agency for Health Care Administration
COVID-19 Vaccine in Assisted Living Facilities
Frequently Asked Questions**

Question 1: Vaccinations by CDR Health - Which assisted living facilities will be visited by CDR Health?

Answer: All long-term care facilities that have registered as a part of the Federal Pharmacy Long-Term Care Facility Partnership Program should be scheduled for COVID-19 vaccination clinic. At this time, if CVS or Walgreens has not scheduled a clinic to occur on or before January 23, 2021 you will be contacted by CDR Health to schedule a clinic.

The Agency's Emergency Rule for vaccination, 59AER20-014, remains in effect and requires all assisted living facilities to allow an authorized entity to enter the assisted living facility to offer vaccinations. All assisted living facilities are required to allow CDR Health to enter the facility to facilitate vaccinations unless the facility residents and staff have already been vaccinated or are scheduled to be vaccinated by CVS or Walgreens on or before January 23, 2021.

Question 2: Scheduling - When will CDR Health be in my area?

Answer: CDR Health has started vaccinating assisted living facilities in Broward, Hillsborough, Miami-Dade and Palm Beach counties. Additional counties will begin the week of January 18th.

Question 3: Scheduling - Can I choose the day and time my facility is visited?

Answer: In order to accomplish the mission of visiting every assisted living facility expeditiously there is little flexibility in scheduling dates. We ask that you continue to be flexible so that every resident and staff who wants to be vaccinated is addressed.

Question 4: Scheduling - When will I hear from CDR Health to schedule my vaccination clinic?

Answer: The State of Florida has tasked CDR Health to assist with vaccinating all assisted living facilities in the state. As they finish in one county, they will be moving to the next. Facilities should immediately prepare and be ready –ideally notice will be 48-72 hours in advance but could be as short as 24-hours. Some assisted living facilities may be visited on the weekend. Administrators should check your email and phone frequently for communication.

The State of Florida has asked that CDR Health make contact and confirm their visit prior to arrival. If you have any questions or are unsure, please feel free to contact your area AHCA representative.

Question 5: Scheduling - When will ALFs know the dates for second and third clinics?

Answer: Your second clinic date will be arranged by CDR Health and occur approximately 21 calendar days after your first clinic date. The third clinic similarly will be approximately 21 calendar days after the second clinic date. The FDA approval for the Pfizer vaccine indicates that the second vaccine dose date is approximate and not required to be administered on exactly 21 days after the first (Learn more [here](#)).

Question 6: How do I know if my assisted living facility is on the CDR Health list?

Answer: At this time, if CVS or Walgreens have not scheduled a clinic to occur on or before January 23, 2021 you will be contacted by CDR Health to schedule a clinic.

Question 7: Who in my assisted living facility can be vaccinated?

Answer: According to Governor DeSantis' [Executive Order 20-315](#), any resident or staff member of a long-term care facility can receive the COVID-19 vaccine. Third party individuals who provide services in your facility may also be included such as home health or hospice staff. However, these individuals must be reported to your vaccination provider, CVS, Walgreens or CDR Health, at the time your appointments are scheduled to ensure sufficient vaccine doses are available. If your vaccination provider, CVS, Walgreens or CDR Health, does not have sufficient doses on-hand, the priority will be your residents and staff.

Question 8: If my census or staff numbers have changed since initial registration to receive the vaccination, how can I update the number to be vaccinated?

Answer: When you are notified of your clinic date, please provide updated numbers of staff and residents. Due to limited vaccines, your vaccination provider, CVS, Walgreens or CDR Health, will try to accommodate changes in numbers, but may not always be able to address.

Question 9: What does the community need to submit to CDR Health in advance of the clinic?

Answer: Please return the completed ALF Patient Import Spreadsheet to CDR Health needs at least 24 hours prior to the scheduled appointment date. At a minimum, the person's name, address, and date of birth must be completed. If you are unable to return the requested information CDR will gather onsite during the clinic. Please refer to the LTC Patient Important Template Instructional Guide, which is located on the second tab of the Excel document. This guide includes step-by-step instructions on how to properly complete the LTC Patient Import Spreadsheet. This spreadsheet may be

completed prior to your contact with CDR and is available online at: <https://cdr-health.com/alf/alf-patient-import-template.xlsx>.

If you are unable to complete the Patient Import Spreadsheet CDR will register the patients that you were unable to register on-site.

Question 10: Consent - What constitutes consent for CDR Health, or what is their consent process?

Answer: On the day of CDR Health's visit, they will ask all individuals being vaccinated to acknowledge their understanding of certain policies, including, (1) the Emergency Use Authorization (EUA) of the Pfizer-BioNTECH COVID-19 Vaccine Fact Sheet, (2) the CDR Health Privacy Policy, (3) the HIPAA Privacy Notice, (4) the CDR Consent to Contact, (5) the Florida Department of Health Notice of Privacy Practices, and (6) the Authorized Provider Acknowledgement. Before the clinic visit, the assisted living facility must provide reasonable access to the foregoing documents to all individuals being vaccinated to allow them time to review and understand the documents. Please go to <https://cdr-health.com/alf/ltc-acknowledgements-policies-administrators.pdf> obtain these documents in advance of your clinic.

Question 11: Consent - CDR Health documentation does not have a signature block. How do we complete their consent form?

Answer: The CDR Health consent documentation does not require a signature. Please ensure that every resident and staff member has the opportunity to review the CDR Health information prior to their vaccination. Members of the CDR Health team will confirm the resident or staff member have read the policies at the time of registration/vaccination. Ensuring that residents and staff members have access to this information will help make the clinic visit go smoothly.

Question 12: Consent - We were originally scheduled to be visited by CVS or Walgreens and have completed their consent forms, but we are now being visited by CDR Maguire at an earlier date. Can we use the same consent forms?

Answer: If your residents and staff have already completed consent forms for CVS or Walgreens, these same forms can be accepted by CDR Health.

Question 13: If CDR requires informed consent, what happens if a memory care resident is unable to provide consent or indicates they do not want to be vaccinated even though their POA has given their consent?

Answer: If a memory care patient refuses to be vaccinated, CDR will not be administering the vaccine to that patient.

Question 14: How do we deal with verbal consent from POA?

Answer: We strongly recommend having some form of consent documented in writing. This could be an email from the POA, a photo of the signed consent form, etc.

Question 15: What happens if a resident is deemed ineligible for the vaccine by the vaccination provider?

Answer: CDR will be providing each ALF a list of screening questions that will need to be presented to each patient. If the patient is deemed ineligible for the vaccine in accordance with CDC guidelines, then CDR will not administer the vaccine to that patient.

Question 16: Which vaccine is being used?

Answer: At this time ALF vaccination providers, CVS, Walgreens and CDR Health are using the Pfizer vaccine. As additional allocations are made, the type of vaccines may vary.

Question 17: My ALF is co-located with an independent living community. When can my community members be vaccinated?

Answer: If an independent living community is on the same campus as an assisted living facility and the independent residents and staff numbers were included in your census count, the independent residents and staff may be vaccinated by the vaccination provider during the assisted living facility vaccination clinic if sufficient vaccine is available.

If an independent living community is not on the same campus as an assisted living facility, the independent community should work with their local county health departments or hospitals to identify other resources. If you are being vaccinated by CDR Health, please make sure to let them know your requested number of doses when they contact you to set up your appointment and include the independent living residents in the ALF Patient Import Spreadsheet.

Question 18: How many CDR employee's will be visiting each ALF?

Answer: CDR determines their team size based on resident/employee census. It is an estimated one team per 40 patients. Each team consists of two clinicians and one registration person.

Question 19: If a facility refuses to allow CDR to administer the first dose of vaccines to their residents, will CDR be making a second round to these facilities?

Answer: CDR will be making three rounds through their assigned ALF's and administering first and second dose of vaccines. CDR will not be returning to vaccinate any ALF's after they have completed their third round.

Question 20: How can ALF's get in contact with CDR?

Answer: ALF's can call (833) 491-1237 and/or email: LTCvaccines@cdrmaguire.com

For specific information regarding your vaccination clinic, please contact the vendor who has scheduled your clinic:

CVS – For more information, visit:

[COVID-19 Vaccine Resource | Omnicare a CVSHealth Company](#)

Walgreens – For more information, visit:

<https://www.walgreens.com/topic/findcare/long-term-care-facility-covid-vaccine.jsp>

Or email: immunizeLTC@walgreens.com

CDR Health – For more information, email: LTCvaccines@cdrmaguire.com

To contact the Agency for Health Care Administration regarding vaccination distribution, click [here](#) to contact your nearest field office.