SMOKE CONDITIONS

WILD FIRE BASIC EMERGENCY TEMPORARY PROTOCOL for NURSING HOMES

The following protocol shall be followed by nursing home facilities subject to wild fire smoke conditions:

1- The position of the outside air damper of air handling units shall be marked with a permanent marker on the unit casing or the duct containing the damper. After marking the position the damper shall be closed and secured in the closed position.

2- Discontinue the operation of all exhaust fans serving the resident bath rooms, toilet rooms and the kitchen cooking range hood/ dish washing when not preparing meals.

3- Notify the Office of Plans and Construction and your local Area Office of your actions by mail.

4- At the conclusion of the smoke conditions open the air handling unit and return air damper towards original position. Secure the damper in the open position.

5- Prior to placing the air handling units back in to service, examine the air filter cleanliness and clean or replace as deemed necessary.

6- Re-start all the exhaust fans.

7- Notify the Office of Plans and Construction and your local Area Office of your actions by mail.