External User Dashboard

AHCA Incident Reporting System (AIRS)

### Need Attention

<table>
<thead>
<tr>
<th>Report#</th>
<th>Provider Type</th>
<th>Provider Name</th>
<th>Report Type</th>
<th>Submitted Date</th>
<th>Status Date</th>
<th>Current Status</th>
</tr>
</thead>
<tbody>
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### In Progress

<table>
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<tr>
<th>Report#</th>
<th>Provider Type</th>
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</table>

### Submitted

<table>
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<tr>
<th>Report#</th>
<th>Provider Type</th>
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</table>
Section 641.55, Florida Statutes require each organization subject to this section to submit an annual report to the agency summarizing the incident reports that were filed in the organization during the preceding calendar year pertaining to services rendered on the premises of the organization. The information contained in this report is confidential.

**Annual Report, AHCA Form 3140-1002 OIL, May 2018**
59A-12.012, Florida Administrative Code
### AHCA Incident Reporting System (AIRS)

**Report #:**  
**Report Status:**  
**Provider Name:**  
**Provider Type:**  
**Reporting Period:**

#### Person Reporting Information

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Email</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>License #</th>
</tr>
</thead>
<tbody>
<tr>
<td>- select --</td>
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</tr>
</tbody>
</table>

[Save]  [Save/Next]

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Annual Report, AHCA Form 3140-5002 OL, May 2018  
55A-12.012, Florida Administrative Code
### AHCA Incident Reporting System (AIRS)

<table>
<thead>
<tr>
<th>Report #:</th>
<th>Report Status:</th>
<th>Provider Name:</th>
<th>Provider Type:</th>
<th>Reporting Period:</th>
</tr>
</thead>
</table>

#### Risk Manager Information

Please enter the Risk Manager name.

**Risk Manager Name**

[Submit] [Submit/Next]

---

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**Annual Report, AHCA Form 3140-5002 OL, May 2018**

59A-12.012, Florida Administrative Code
Reportable Incidents

AHCA Incident Reporting System (AIRS)

Report #: Provider Name:

Report Type: Annual Report Provider Type:

Reporting Period:

Report Details

Provider Information
Person Reporting
Risk Manager Information
Reportable Incidents
Malpractice Claims
Supporting Documents
Comments
Review and Submit
Report Status History

Helpful Links

Portal Landing

Log Out

Reportable Incidents

The Adverse Incident Reports below were submitted during the Reporting Period. Please review the Adverse Incident Report information and confirm that it's correct. If the information is not correct, contact the Risk Management and Patient Safety Unit at 850-412-3731 to make corrections. The Annual Report cannot be submitted until the Adverse Incident Report information for the Reporting Period is correct.

<table>
<thead>
<tr>
<th>Report#</th>
<th>Submitted Date</th>
<th>Incident Date</th>
<th>Surgical, Diagnostic, or Treatment Code</th>
<th>External Cause Code</th>
<th>Resulting Injury Code</th>
</tr>
</thead>
</table>

There are no items to display.

☐ I confirm that the Adverse Incident Report information is correct.

Incident Counts

Please enter the number, by category, of the types of injuries caused and the number of incidents occurring within each category. The number of Adverse Incident Reports is pre-populated in the Total Number of Adverse Incident Reports field. Do not count Adverse Incidents when reporting the number of incidents resulting from surgical procedures, diagnostic or treatment procedures, or other actions that cause medical injury to patients.

- Total Number of Adverse Incident Reports
- Surgical procedures causing medical injury
- Diagnostic or treatment procedures causing medical injury
- Other actions causing medical injury
- Total number of reportable incidents causing injury to patients

Save

Save/Next

Section 641.35, Florida Statutes require each organization subject to this section to submit an annual report to the agency summarizing the incident reports that were filed in the organization during the preceding calendar year pertaining to services rendered on the premises of the organization. The information contained in this report is confidential.

Annual Report, AHCA Form 3140-5002 Ok, May 2018
59A 12.011, Florida Administrative Code
Malpractice Claims

AHCA Incident Reporting System (AIRS)

Report #: Report Status: Provider Name:

Report Type: Annual Report Provider Type:

Reporting Period:

Malpractice Claims

Please enter the number of all new, pending, and closed malpractice claims filed against the facility.

New Claims

Pending Claims

Closed Claims

Save Save/Next

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Annual Report, AHCA Form 3140-5002 OL, May 2018
59A-12.012, Florida Administrative Code
Supporting Documents

AHCA Incident Reporting System (AIRS)

Report #: Provider Name:
Report Type: Annual Report Provider Type:
Reporting Period:

Supporting Documents

- You must upload one Risk Manager Quarterly Report for each quarter unless the report contains information for the entire Reporting Period.
- You must upload any new or amended Risk Management and/or Patient Safety Policies and Procedures if there were any changes or additions related to Risk Management and/or Patient Safety during the Reporting Period.
- You must upload a Facility Incident Report if there were any reportable incidents during the reporting period. The Facility Incident Report must include the Surgical, Diagnostic, or Treatment Code, External Cause Code, Resulting Injury Code, either the License # for licensed health care practitioners or the Employee # for employees that are not licensed health care practitioners involved in the incident, the individual’s relationship to the facility, a short description of the incident, and the actions taken as a result of the incident. Do not include the patient’s name or any information that can be used to identify the patient.
- You must upload a Facility Claims Report if there were any malpractice claims during the reporting period. The Facility Claims Report must include the Claim #, nature of the incident that led to the claim, the persons involved and either the License # for licensed health care practitioners or the Employee # for employees that are not licensed health care practitioners involved in the incident, and the status or disposition of the claim.
- You may attach additional information that does not fit neatly into any of the above categories as needed.
- Check the files for viruses before uploading the document. Large documents bigger than 4 GB must be broken down into multiple files before they will be accepted.

Were there any changes or additions to the Policies and Procedures related to Risk Management and/or Patient Safety during the Reporting Period?

☐ Yes  ☐ No

Document Type

--- Select ---

Browse...

Save  Next

Document Type  Document Name  Submitted By  Submitted Date  Status  Status Date  Action

Section 641.55, Florida Statutes require each organization subject to this section to submit an annual report to the agency summarizing the incident reports that were filed in the organization during the preceding calendar year pertaining to services rendered on the premises of the organization. The information contained in this report is confidential.

Annual Report, AHCA Form 3140-5002 OL, May 2018
59A-12.012, Florida Administrative Code
AHCA Incident Reporting System (AIRS)

Report #: Provider Name: Provider Type:
Report Type: Annual Report
Reporting Period:

Comments

Only Agency staff can add section comments. Please respond to section comments by clicking on the Section Name link to navigate to the appropriate section and editing the field(s) on the data entry screen. Click here to view Comments in a new window.

<table>
<thead>
<tr>
<th>Created Date</th>
<th>Section Name</th>
<th>Comment</th>
<th>Created By</th>
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59A-12.012, Florida Administrative Code