How to Locate Providers in the Emergency Status System (ESS)

Audience: Providers

1. Provider’s staff must be sent invitations to register to gain access to ESS on behalf of the provider. If the staff member requires access to multiple providers, each provider must send an invitation. Then the staff member must complete the registration process for each invitation.

2. Once registered and logged in, the “Dashboard-Facility” screen displays.

3. The table contains all providers this user may access. Click the “Select” button next to the provider name.

4. The user will be taken to the provider’s “Facility Details” screen. The user is now able to review and enter the preseason/planning information or, if applicable, event information related to this
5. To switch to another provider, if applicable, click on the “My Dashboard” tab.

6. Click the “Select” button next to the provider name.

**Dashboard - Facility**

*Note: The accuracy of the data contained within the Emergency Status System is solely based on provider-reported information.*

This system is used by the Agency for awareness and reporting purposes.

<table>
<thead>
<tr>
<th>Facility</th>
<th>Provider Type</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMBER PLACE</td>
<td>ASSISTED LIVING FACILITY</td>
<td>2365 WEST AMBER PLACE, CITRUS SPRINGS, FL 34484</td>
</tr>
<tr>
<td>Guest House Ocala</td>
<td>RESIDENTIAL TREATMENT FACILITY</td>
<td>3230 NE 55TH AVE, SILVER SPRINGS, FL 34488</td>
</tr>
</tbody>
</table>