

Procurement Needs:

Goods:

- Office Supplies
- Printing
- Computer Equipment & Software
- Office Furniture
- Office Equipment
- Publications
- Conferences/Training, etc.
- IT Equipment & Supplies

Services:

- Training
- Legal Reviews, Expert Witnesses & Medical Reviews
- Court Reporting
- Communications & Freight
- Professional & Consulting Services
- Telecommunications
- Security Guard
- Conference Facilities & Equipment

AHCA Procurement:

**Procurement Director
Crystal Demott
(850) 412-3902**

2727 Mahan Drive
Tallahassee, Florida 32308
Phone: (850) 412-3902 Fax: (850) 488-0317
procurement@ahca.myflorida.com
<http://ahca.myflorida.com>



AGENCY PROCUREMENT



**AGENCY FOR
HEALTH CARE
ADMINISTRATION**

**BETTER HEALTH CARE
FOR ALL FLORIDIANS**

Primary Functions:

The Florida Medicaid Program:

Florida Medicaid is the State and Federal partnership that provides health coverage for low income families and individuals. Medicaid also assists aged and disabled people with the costs of Nursing facility care and other medical expenses.

Health Quality Assurance:

Health Quality Assurance is responsible for the licensure, regulation oversight, and evaluation of Florida's health care facilities, as well as having regulatory authority over both commercial and Medicaid HMOs.

Responsibilities:

- Statewide Medicaid Managed Care Program Implementation
- Prescription Drug Management
- Long-Term Care Delivery System
- Efficiency in Health Care Delivery
- Performance measures & Transparency
- Eliminating Disparity in Health Care Delivery
- Improving Technology in Health Care Delivery
- Combatting Fraud & Abuse in the Medicaid Program

Procurement Principles:

- Legality and Ethics
- Effective Service
- Efficiency
- Economy
- Fairness
- Competition
- Transparency
- Accountability

Ethics:

The Procurement Office believes that maintaining the integrity of the AHCA procurement process is foremost in our duties. Public procurement staff members are required to maintain complete independence and impartiality in dealing with vendors, both in fact and in appearance. It is our responsibility to ensure public confidence that contracts are awarded equitably and economically.

E-Procurement:

AHCA uses Florida's electronic procurement system, MyFloridaMarketPlace (MFMP) to procure the goods and services needed for Agency operation. MFMP streamlines interactions between vendors and state agencies by centralizing the source of procurement information. Electronic, Internet-based transactions provide a consistent and more efficient way of doing business with the State - less paperwork and manual steps. If assistance is needed with registering as a vendor with MFMP, please contact the Vendor Help Desk at vendorhelp@myfloridamarketplace.com or 866-352-3776.

Commitment to Diversity:

AHCA is committed to promoting fair and open competition through sourcing opportunities that afford all vendors an equal opportunity to compete and reflect the full diversity of Florida's vendor population.

AHCA is committed to working with the Department of Management Services' (DMS) Office of Supplier Diversity to create supplier diversity opportunities, remove any barriers for qualified businesses to participate in sourcing opportunities, and to welcome small businesses that are:

- Minority-Owned (MBE)
- Woman-Owned (WBE)
- Veteran-Owned (VBE)

For assistance with becoming a Florida Certified Business Enterprise (SMWVBE) Please contact:



**Florida Department of
Management Services:**
[Office of Supplier Diversity](#)

OSDhelp@dms.myflorida.com
or
850-487-0915