

WORKGROUP ON NURSING FACILITY REIMBURSEMENT

This body shall be known as the Agency for Health Care Administration (AHCA or the Agency) Workgroup on Nursing Facility Reimbursement and is established under the authority of Section 409.908 (23)(c), Florida Statutes.

PURPOSE/SCOPE

The responsibilities of this Workgroup shall be to evaluate, on behalf of the Agency, alternative reimbursement and payment methodologies for nursing facilities. Based on this evaluation, the Agency for Health Care Administration will develop a report, to be submitted to the “relevant committees of the Senate and House of Representatives by November 1, 2009.” The Workgroup on Nursing Facility Reimbursement shall also consider price-based methodologies for indirect care and acuity adjustments for direct care. The Workgroup will evaluate and report only on those health programs funded through the Agency.

Discussions not covered by the description above (Reimbursement and Payment Issues) are outside the scope of the Workgroup and will not be included as topics of discussion.

MEMBERSHIP

- The Workgroup shall be composed of four members appointed by the Medicaid Director.
- Agency staff will be the facilitator and resources for, but not members of, the Workgroup.
- Members of the Workgroup shall be appointed by the Director of Medicaid to serve a term of one year, or until all information for the aforementioned report is obtained.
- Resignation/Vacancies: A member wishing to resign prior to the end of his/her term shall submit a letter of resignation to the Agency Facilitator of the Workgroup and the Director of Medicaid. The Director of Medicaid shall fill each vacancy on the Workgroup for the balance of the unexpired term, if appropriate. Priority consideration must be given to the appointment of an individual whose primary interest, experience, or expertise lies with clients of the Agency.
 - Nominations for member vacancies will be submitted to the Agency Facilitator of the Workgroup. If an appointment is not made within 120 days after a vacancy

occurs on the Workgroup, the vacancy may be eliminated at the will of the Agency.

- The Agency shall appoint a facilitator of this Workgroup. The term of the Facilitator shall be for one year, or until the Workgroup is disbanded. The Facilitator will be an employee of the Agency and selection is at the discretion of the Medicaid Director.
- Three members shall constitute a quorum.

DUTIES OF THE WORKGROUP

The Workgroup's fact finding should be limited to those health programs funded through the Agency for Health Care Administration. The Agency is the author of this report and retains control of its content.

The duties of the Workgroup shall include the following:

- A. Evaluation of alternative reimbursement and payment methodologies for nursing facilities including prospective payment methodologies.
- B. Report findings to the Director of Medicaid as to the outcome of their fact finding.

MEETINGS

- The Workgroup shall meet at least quarterly or upon request of the Facilitator or the Director of Medicaid. The length of each meeting will be three hours, or whatever is agreed upon by the Facilitator and the members of the Workgroup.
- Meeting materials shall be coordinated through the Facilitator. The Facilitator will work with the individual members to develop an agenda that is inclusive of their related topics; however the Agency will retain control of the final contents of the agenda. Staff will work with members to develop supporting documentation of their items for each meeting.
- As part of the agenda, technical resource persons may present information to the Workgroup.
- Audience participation shall be limited to attendance. The Workgroup meetings will not be open for public comment. However, items for the Workgroup's agenda can be submitted to the Facilitator for consideration by the Agency.

ABSENCES

Members shall inform the Facilitator if they are unable to attend a scheduled meeting. In the event that a quorum will not be met, the Director of Medicaid will determine if the meeting is to be rescheduled or proceed without quorum.

REMUNERATION

Members shall receive no compensation, or reimbursement for time or travel.

PARLIAMENTARY AUTHORITY

RULES OF ORDER: Except where there is conflict with this document, the rules contained in the current edition of “Robert’s Rules of Order” shall govern the Workgroup in all cases to which they are applicable. Any special rules of order that the Workgroup or Agency may promulgate shall take precedence over “Robert’s Rules of Order.”

FACILITATOR

The Facilitator of the Workgroup on Nursing Facility Reimbursement is responsible for providing necessary support to enable the Workgroup to accomplish its mission. In addition to facilitating the meetings of the Workgroup, the Facilitator will be responsible for: planning, organizing meetings; processing nomination and appointment papers; assisting in the implementation of plans, preparing status reports, implementation plans and progress reports; preparing summaries of meetings; and other activities as appropriate. The Facilitator shall not be a member of the Workgroup. The Facilitator shall be an employee of the Agency.