



State of Florida
 Agency for Health Care Administration
 Health Facility Regulation – Laboratory Unit/Mail Stop #32
 2727 Mahan Drive
 Tallahassee, Florida 32308-5403

SELF - EVALUATION SURVEY

FACILITY NAME: _____

ADDRESS: _____

CITY: _____ **ZIP:** _____

PHONE : _____ **FLORIDA STATE LABORATORY LICENSE NUMBER: 8000** _____

DIRECTOR: _____

		REGULATORY REQUIREMENTS
YES	NO	
		1. Do you understand that the laboratory testing performed in your facility is subject to survey by the State of Florida at any time during its hours of operation to evaluate complaints from the public, determine whether your facility is performing laboratory tests consistent with your licensure certificate, and to determine compliance with applicable requirements of Rule 59A-7, F.A.C., and Ch. 483, Part I, F.S.? (Ref. 483.061, F.S.)
		2. Has the office been issued a biomedical waste permit issued by the Department of Health, as required by s.381.0098, F.S., or documentation of exemption from such permitting? (Ref. 59A-7.023(1), F.A.C.)
		3. Do you have written policies and procedures designed to maintain the environment so that the safety and well being of patients and personnel are assured (such as the prohibition of food, drink, or patient care and treatment items in areas where laboratory testing is being performed)? (Ref. 59A-7.023(5), F.A.C.)
		4. Do you and other personnel performing testing have available and follow written laboratory policies and procedures for patient preparation, specimen collection, labeling and processing? This includes all specimens collected for transport to outside laboratories for testing. (Ref. 59A-7.028(2), F.A.C.)
		5. Are laboratory tests performed only at the written or electronic request of an authorized person? (Ref. 59A-7.028(3), F.A.C.)
		6. Is a reliable record system that ensures identification of patient specimens maintained in the office? (Ref. 59A-7.028(4), F.A.C.)
		7. Are laboratory patient results documented and maintained for a period of at least two years? (Ref. 59A-7.028(4), F.A.C.)
		8. Is there a written laboratory procedure manual describing each step of the testing process, the performance of quality control, the reporting of patient results, and the maintenance of equipment that is reviewed and signed biennially by the director maintained by the office? (Ref. 59A-7.029(3), F.A.C.)
		9. Does the laboratory include positive and negative control materials each day of testing for qualitative tests and at least two samples of different concentrations of control materials for quantitative tests? (Ref. 59A-7.029(7), F.A.C.)
		10. Are control samples tested in the same manner as patient specimens and processed through each step of patient testing? (Ref. 59A-7.029(7), F.A.C.)
		11. Does the laboratory document remedial action taken when results of control and calibration materials fail to meet the laboratory's established criteria for acceptability? (Ref. 59A-7.029(8), F.A.C.)
		12. Are the quality control records retained for a period of at least two years? (Ref. 59A-7.029(9), F.A.C.)
		13. Are reagents, solutions, control materials, and other supplies used for laboratory testing labeled to indicate identity, expiration date and other pertinent information required for proper use? (Ref. 59A-7.029(2), F.A.C.)

